Palos Verdes High School Booster Club

Check Request

Date	
Requestor	
Phone or e-mail	

Vendor/Payee - Attach Invoice and/or Receipts

Related Group Expense (Circle One)

Academics

Arts

Athletics

Other:

Make Check Payable To:

Description	Amount
Total	

Accounting Only:	
Expense Account	
Description	
Budgeted Item	Yes No